



MARQUIS HALL
EVENTS CENTRE

RENTAL
INFORMATION



UNIVERSITY OF
SASKATCHEWAN



DRAPES AND BACKDROPS

*Banjo drape per foot *hardware included*

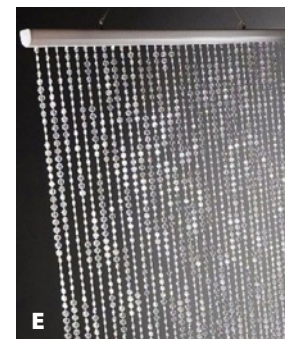
- A. 8' HEIGHT:** \$2.85
- B. 10' HEIGHT:** \$4.25 (black)
- C. 12' HEIGHT:** \$6.10 (white or black)
- D. 12x9-10' SEQUIN PANEL:** \$75 (gold, rose gold or silver)
- E. SHEER MATERIAL:** \$15 (white, black, pink, navy or gold)
- F. FABRIC COLUMN WITH MINI LIGHT:** \$45



ITEMS IN THIS PHOTO: A, B, C



D



E



F



G



H



I



J

DÉCOR

- A. OAK BARREL:** \$40
- B. VINTAGE CHANDELIER:** \$55
- C. WOODEN ARBOR:** \$85
- D. METAL ARCH:** \$65 (black, silver or white)
- E. CRYSTAL BEADED CURTAIN, 3':** \$34.50
- F. SPIRAL CHANDELIER, 6':** \$65 or 4': \$29
- G. TEARDROP CHANDELIER:** \$35
- H. BIRD CAGE:** \$30
- I. QUOIZEL CHANDELIER:** \$75
- J. SPOTLIGHT:** \$35



LINENS AND CHARGER PLATES

Please note that Marquis Hall provides white, lap length, table linens for your reception. As well, we have a choice of black, white, or green napkins. Below are prices for colors/styles not stocked at Marquis Hall.

- | | |
|---|--|
| A. RUNNER: \$5 | H. TABLE CLOTH, 60x120": \$7.75 |
| B. SASH: \$1.60 | I. TABLE CLOTH, 90x144": \$22 |
| C. NAPKIN: \$.80 | J. TABLE CLOTH, 90x90": \$9 |
| D. TABLE CLOTH, 90" (round): \$13 | K. CHAIR COVERS: \$2-\$3.50 |
| E. TABLE CLOTH, 108" (round): \$16 | L. BANJO TABLE SKIRT, 12': \$18.40 |
| F. TABLE CLOTH, 120" (round): \$18 | M. CURLY WILLOW TABLE SKIRT, 21': \$50 |
| G. TABLE CLOTH, 50x120": \$6 | N. ROSETTE SKIRT, 14': \$35 |
| | O. GOLD CHARGER PLATES*: \$2 (210 available)* |

* Charger plates are owned by/stocked at Marquis, so delivery/setup/take down charges are included in the rental price.



CHAIRS

Please note that all standard black, plastic, chairs required for your reception at Marquis Hall are provided. Below are rentals for events held at Merlis Belsher, or where a specialty chair not stocked at Marquis is requested. For Ivy Wall Ceremonies, we can rent wooden USask chairs for \$2 each, including setup and takedown).

- | |
|---|
| A. PLASTIC FOLDING CHAIR: \$2.05 (grey, sand); \$3.40 (white) |
| B. FANBACK CHAIR: \$3.40 (white); \$2.05 (blue) |
| C. WHITE PADDED RESIN CHAIR: \$5 |
| D. CROSSBACK CHAIR: \$8.50 (black, 20 available) |
| E. PHOENIX CHAIR: \$8 (200 gold available and two clear available for the wedding couple)* |
| F. BAR STOOL WITH BACKREST: \$8.50 |
| G. BANQUET CHAIR: \$4.60** |

* Phoenix chairs are owned by/stocked at Marquis, so delivery/setup/take down charges are included in the rental price.

**Marquis has 110 in stock that are provided with your rental, if desired; if additional are required please note this pricing. These will be a different color than our standard banquet chair, so only recommended if using chair covers).



TABLES

Please note that all tables required for your reception in Marquis Hall are provided. Below are rentals for events held at Merlis Belsher, or where a specialty table not stocked at Marquis is requested.

A. 8'x30" | 6'x30" | 4'x30" | 8'x18" | 4'x18"
\$12.25

B. 5' ROUND: \$14.25

C. COCKTAIL TABLES (ROUND, 30x42" or 30x29"): \$14.25

D. BAR TABLE, 24x42": \$22

E. SERPENTINE, 60": \$15.25

F. ICE TABLE: \$46

G. PICNIC TABLE: \$45

H. HARVEST TABLE, 8'x36": \$65



SETUP

Setup fees negotiated based on requirements, if required. Client is able to setup their own rentals at no charge. Decorating times are guaranteed one week prior to your reception date.

Phoenix chairs and charger plates do not have a delivery or setup/tear down fee. Price is all inclusive for those two items only.

Carpet runners, centerpieces, furniture, and stanchions are also available.

Please inquire for full details.

DELIVERY FEES

8:30am – 5 pm
Monday to Friday

SMALL VAN

\$75

LARGE TRUCK

\$150

DELIVERY AFTER HOURS

\$200

(additional fees)

\$25 for a 2-hour window

\$35 for a 1-hour window

DAMAGE WAIVER

The 10% non-refundable damage waiver absolves the lessee of responsibility for 100% of damage valued at \$100 or less; and 70% of damages totaling more than \$100 and less than \$500. The University of Saskatchewan retains the right to indemnity for damages in excess of \$500. The damage waiver covers accidental damage only, not theft, loss or misuse. In the case of linens, the damage waiver covers regular laundering expenses only. Permanent damage will result in full replacement charges.

You may decline the damage waiver at time of booking if proof of other insurance is provided. If you do not have proof of other insurance, you must fill out paperwork stating that you are declining the damage waiver, and provide a valid credit card number that can be billed if damages do occur.

CONDITIONS OF RENTAL

1. The Lessee agrees to take full responsibility for the equipment listed in the Event Details form and/or contract.
2. Equipment is to be returned in the same condition as delivered, less normal wear. All repairs due to neglect will be charged to Lessee at replacement cost.
3. The Lessor will not accept invoices for repairs or for any other reason unless prior approval is obtained from authorized personnel of the Lessor.
4. The Lessee shall for all purposes to be deemed to have been using the equipment rented from the date of taking possession until returned.
5. The Lessee binds himself to take all possible care of the equipment rented and assumes full responsibility for loss whether by fire, theft or otherwise and undertakes to pay the cost of replacement or actual value should replacement not be possible. He also binds himself to pay for any damage caused to the equipment while in his possession.
6. If legal action is required, the Lessee agrees to pay all costs.
7. Equipment must not leave Marquis Hall Events Centre
8. Length of rental will be agreed upon in advance, and noted on the Event Details and/or contract
9. Lessee agrees that Lessor has right to cancel this contract at any time during the term hereof forthwith by notice in writing to the Lessee.
10. The Lessee agrees that the Lessor shall not be liable for failure of operation of the equipment for any reason.
11. The Lessee agrees that during the continuance of the rental he will not assign this agreement or under-let or lend the equipment or any part of parts thereof, but will keep the equipment or any part thereof in Marquis Hall Events Centre.
12. The liability for injury, disability, and for death of any persons caused by the operation, handling or transportation of the equipment during the period in which the equipment is in the possession of the Lessee shall be that of the Lessee and he shall indemnify the Owner and/or Facility against all such liability. The Lessee shall also indemnify and save harmless the Lessor against all loss, expense, damages and/or penalty or penalties which may arise out of any action for damages to property or person or persons occasioned by the operation, handling or transportation of the equipment during the period in which the equipment is in the possession of the Lessee.
13. The Lessor may, from time to time, enter any premises where the equipment may then be, for the purpose of examining and inspecting the condition of the equipment.
14. Lessor makes no warranties, either express or implied, as to any matter whatsoever, including, without limitation, the condition of the equipment, its merchantability or fitness for any particular purpose, or that it is suited for Lessee's intended use.
15. Orders may be cancelled only on the condition customer immediately pays for every loss, cost or damage which Marquis Hall Events Centre, or its Rental Supplier, may suffer as a result of the cancellation. These fees will be calculated at the discretion of Marquis Hall Events Centre.

Examples of Interest Charges

Outstanding Balance	Monthly Interest	Annual Interest
\$500	\$12.50	\$175
\$1,000	\$25	\$350
\$2,000	\$50	\$700
\$3,000	\$75	\$1,050
\$4,000	\$100	\$1,400



Client Signature: _____

Dated: _____

MARQUIS HALL
EVENTS CENTRE



[USASK.CA/MARQUIS-EVENTS-CENTRE](https://usask.ca/marquis-events-centre)

  @marquishalleventyxe